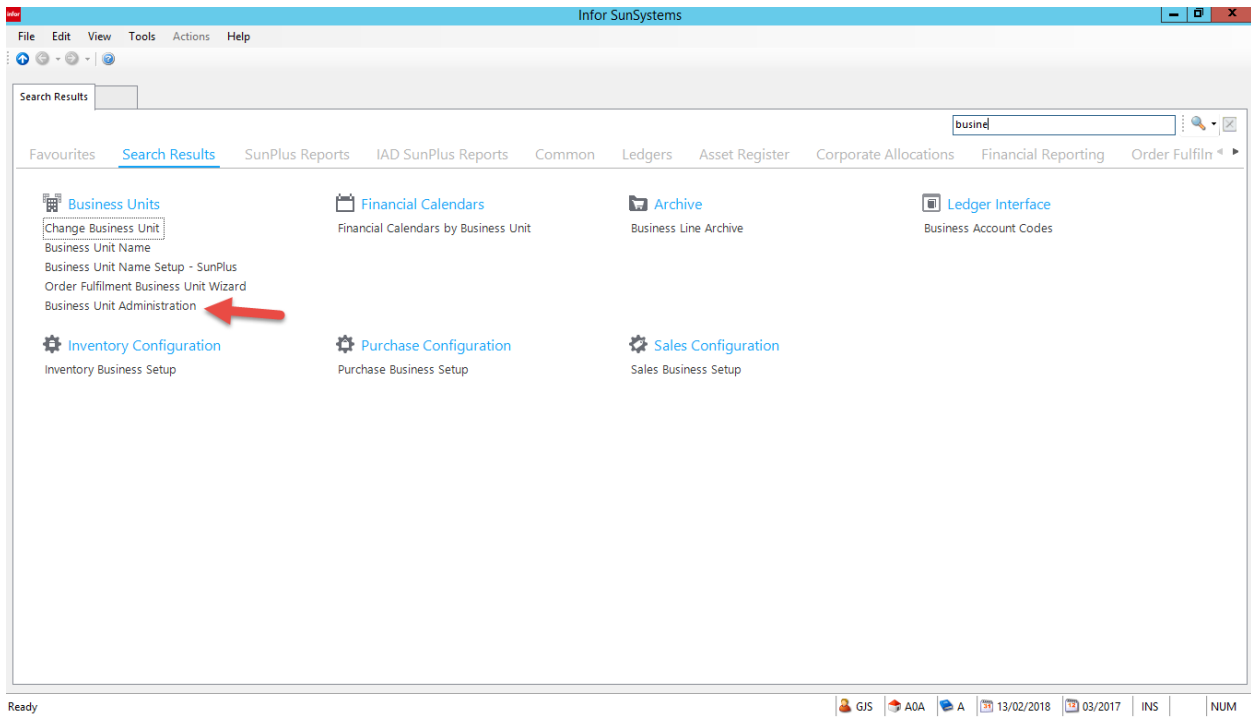
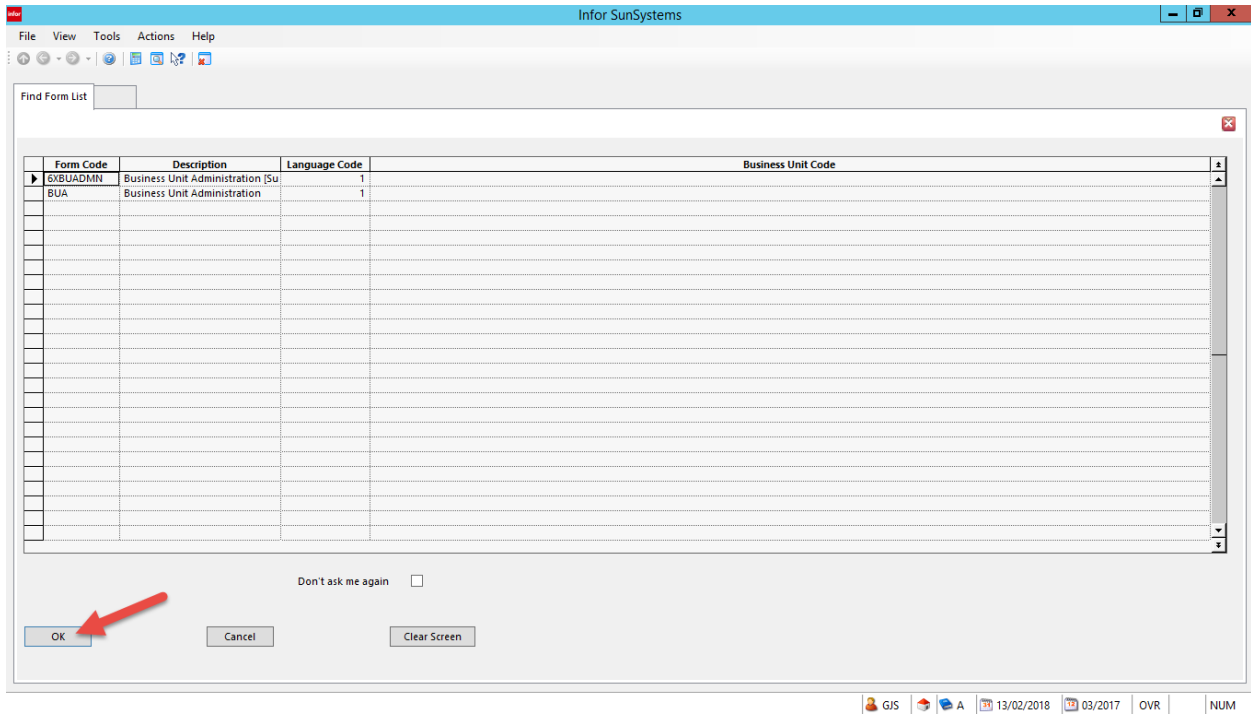


# 1 – Go to Business Unit Administration



# 2 – Click Ok



### 3- Click on Explode All

The screenshot shows the 'Business Unit Administration [SunPlus]' window in Infor SunSystems. The main table displays the following data:

Business Unit Group	Business Unit Code	Name	Group Type	Status	Synchronisation Required	Financials Only	Active Operators	SSC Active	Action Code	Action Date	Action Time	Comment
Domain		SunSystemsDomain	Domain	Online	No		1	No	Brought Online			
▶ SunSystemsData		SunSystemsData	Live	Online	No		0	No	Attached	29/05/17	17:04	

At the bottom of the window, there is a toolbar with several buttons. The 'Explode All' button is highlighted with a red arrow.

### 4 – Select BU and Click on Amend

The screenshot shows the 'Business Unit Administration [SunPlus]' window in Infor SunSystems. The main table displays the following data:

Business Unit Group	Business Unit Code	Name	Group Type	Status	Synchronisation Required	Financials Only	Active Operators	SSC Active	Action Code	Action Date	Action Time	Comment
Domain		SunSystemsDomain	Domain	Online	No		1	No	Brought Online			
SunSystemsData		SunSystemsData	Live	Online	No		0	No	Attached	29/05/17	17:04	
	AGA	Adventist Conference Core Busi		Online	No	Yes	0	No	Attached	29/05/17	17:04	
	AGM	Medical Core Business Unit		Online	No	Yes	0	No	Attached	29/05/17	17:04	
	AGN	NGO Core Business Unit		Online	No	Yes	0	No	Attached	29/05/17	17:04	
▶	ADA	Adventist Demonstration Busin		Online	No	Yes	0	No	Attached	29/05/17	17:04	
	ADN	ADRA World Operation		Online	No	Yes	0	No	Attached	29/05/17	17:04	
	ADV	Adventist Business Unit Tithe		Online	No	Yes	0	No	Attached	29/05/17	17:04	
	ATA	Adventist Demonstration Busin		Online	No	Yes	0	No	Attached	29/05/17	17:04	

At the bottom of the window, there is a toolbar with several buttons. The 'Amend' button is highlighted with a red arrow.

## 5 – Click Ok

Find Form List

Form Code	Description	Language Code	Business Unit Code
6XDB_D2	Database DEFN (SunPlus BU Set)	1	
6XDB_DEF	Database Setup - SunPlus	1	
DB_DEFN	Database Setup (NEW)	1	

Don't ask me again

OK Cancel Clear Screen

GIS A 13/02/2018 03/2017 OVR NUM

## 6 – Go to the Tab Value 4 and make sure it's blank

Business Unit Setup

Business Unit Code: ADA Business Unit Description: Adventist Demonstration Business Unit

WWS286-6XDB\_D2

General Value 1 Value 2 Value 4 Memo Value Data Access Security Value 3 Value 5

General

4th Currency Value Name: Source Currency

4th Currency Code: Multi-Currency = Blank

4th Currency Posting Rule: 3 - Calculated if Not Entered

4th Currency Calculate From: From Value 1

Value 4 Cur Amt Decimal Places: 2

Amount Balancing

4th Currency Amount Balancing: Manual

Balancing Details

Rounding Threshold: 0.000

Credit Balancing Account:

Debit/Net Balancing Account: 338501

GIS A 13/02/2018 03/2017 OVR NUM